

FREEBURG FIRE PROTECTION DISTRICT

FREEDOM OF INFORMATION ACT RECORDS PROCESSING FORM

Name of Requesting Party: _____

Address of Requesting Party: _____

Other Contact Information: _____

Material Requested: _____

Date Request Received: _____

Required Response Date:

Noncommercial _____ (5 Business Days)

Commercial _____ (21 Business Days)

Date Request Granted: _____

Date of Inspection: _____

Date Request Denied: _____

Reason For Denial: _____

Denial Communicated
With Reason for Denial: _____

Date Copies Provided: _____

Charge for Copies: _____
(First 50 Pages are free)

Person Responsible for Processing Request:

_____ (Signature)

_____ (Printed Name) Date: _____